

The Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties Board Meeting was held on Wednesday, January 15, 2025, at 9:00 a.m., at the Mental Health and Recovery Services Board Office in Lima, OH.

Members Present: Mary Early, Robert Warren, Kim Everhart, Tyler Smith, Amber Martin, Mark Huber, Amy Freymuth, Brooke Featheringham, Chad Dunlap, Aaron McLaurine, Jody Shaw

Members Absent: Barb Link, Matt Manns, Arlette Pollock-Evans, Tracy Wright, Jim Bronder

Staff: Tammie Colon, Kelly Monroe, Sheri Strawn, Trisha Terry, Dan Faraglia, Amy Morman

Visitors: Julli Griesheimer and Tracy, Wings; Rick Skilliter and Beth Miller, PASS; Melanie Woods, St. Rita's Mercy Health; Amy Miller, FRC; Melissa Hauenstein, Mercy OBOT; Michelle Stockwell, SAFY; Adam Stolly, Stolly Insurance

Tyler Smith called the meeting to order at 9:01 a.m.

Mary Early made a motion to accept December 18, 2024, minutes with Mark Huber seconding the motion. Motion passed. (See attached)

Presentation: Adam Stolly, Stolly Insurance. Adam shared a synopsis on the insurance and coverage that the board currently has for property and liability. (Handout attached)

Executive Committee: Kim Everhart made a motion to approve the results of the Board Assistance Review (BAR) and the corrective action plan. (See attached) Mary Early seconded the motion. Motion passed by roll call vote.

Amy Freymuth made a motion to approve the new Policy #724 Competitive and Non-Competitive Awards. As a result of the BAR, the board was encouraged to adopt a policy for handling federal funds. MHRSB consulted with other ADAMHS Boards and the OACBHA attorneys when writing the policy. Amy Freymuth seconded the motion. Motion passed by roll call vote. (See attached)

Strategic Plan: Tammie reported to the board the progress being made within the Strategic Plan. Highlights for this year are as follows:

Goal 1- New branding and new website, Notify App, Translation for reading the website, Grant page was added to the website, jail navigator data collection progress, GOSH data improvements, marketing, Be Seen with Green events, community events, MODO will introduce virtual agency tours.

Goal 2- Increased resources, Workforce development, MARX radios for first responders, Week of Appreciation, continued work with the EAP Program, Guardianship board, tent and canopies for community events for staff and agencies.

Goal 3- Staff recruitment and retention for the Board, Trainings, flexible work schedule, weekly staff meetings, community events as a staff.

Goal 4- Equity- Chili for Charity event resulting in expanded partners in the community, OneOhio working with the mayor and commissioners, PASS WISE Program, NAMI minority chapter, monitoring demographics.

Goal 5- Facilities, maintain Snapfix for Board owned properties, maintenance contracts, timely responses.

Goal 6- Fiscal Responsibility, MIP training, finance committee meetings, county treasury review, new policies, improvement in grant writing.

Finance Committee:

Robert Warren made a motion to approve the FY2024 audit. The audit was unmodified. There were 2 findings: Sheri is working with the county to address the problem with the Certificate of Estimated Resources. The then and now process for purchase orders has been improved. This will be rectified for FY2025. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the FY2025 Purchase of Service Budget Vendor List to include the addition of Ohio Northern University. The Board is partnering with ONU student marketing for 211 in an effort to improve the utilization in our counties. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to amend the FY25 Residential Management Budget for an additional \$27,000. The rent scheduled was amended with Blass Construction to 1 yearly payment. The Board had already paid for 6 months prior to amending the pay schedule and will pay 18 months out of the FY25 budget and 6 months out of the FY26 budget. There is no increase in the actual cost. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to amend the FY25 PASS contract by moving \$2600 from Program Subsidy to Cost Reimbursement for the WISE Program incentives. Aaron McLaurine seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the New Policy #820 Review and Update of MHR SB Policies and Procedures. As a result of the BAR, we enacted this policy to have a rotating schedule of reviewing all policies. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the revision of Policy #704 Financial Reports Presented to the Board of Directors:

2. In addition, there is a reconciliation of the county records and MIP tie out presented at the board meeting. Prior to presentation at the board meeting, the Fiscal Director will have reviewed and approved the reconciliation, along with a member of the Fiscal Committee reviewing and signing off with approval of the reconciliation. Date & signature are required for approval on the reconciliation spreadsheet.

Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the FY2025 December monthly board report as presented. Aaron McLaurine seconded the motion. Motion passed by roll call vote. (See attached)

New Business:

Tyler Smith made a motion to approve the sale of a chair cart the Board no longer uses. Mark Huber seconded the motion. Amber Martin abstained. Motion passed by roll call vote. (See attached)

CSU Expansion: N/A

Reports

Bills for Payment: Bills for payment were recognized and signed off by the present board members for the period of December 12, 2024 – January 9, 2025.

Legislative Report: N/A

Vacant Board Positions: The Board currently has 2 open positions. These can be filled by people in any of the 3 counties.

Upcoming Events


Next Meeting

Next board meeting will be held on February 19, 2025, at 9:00 a.m. at the Board office in person.

Adjourn

Chad Dunlap made a motion to adjourn at 10:16 a.m. with Mark Huber seconding. Motion passed.


Board Member


Reporting Secretary